



***Special  
Olympics***  
*British Columbia*

# **SPECIAL OLYMPICS BC EVENT PLANNING GUIDE SOFTBALL SUPPLEMENT**

**Updated August 2012**

**SOFTBALL**

**JOB DESCRIPTIONS - OFFICIALS**

**Head Umpire**

*Qualifications*

- Experience umpiring at Softball games/tournament - Generic or Special Olympic.
- Successfully completed the Softball BC Officials Certification Program and is a member in good standing with Softball BC.

*Responsibilities*

- Responsible for recruiting, training and scheduling all on field officials.
- Represent the officials on the Sport Jury.
- Determine whether or not play should be suspended due to inclement weather.
- Ensure that all games are being conducted in accordance with Special Olympics Canada and Softball Canada rules.

**On-Field Umpire (2 per field)**

*Qualifications*

- Experience umpiring at Softball games/tournament - Generic or Special Olympic.
- Successfully completed the Softball BC Officials Certification Program and is a member in good standing with Softball BC.

*Responsibilities*

- Ensure that games are being conducted in accordance with Special Olympics Canada and Softball Canada rules.
- When called upon sit as a member of the Sport Jury.

**Scorekeeper (1 per field)**

*Qualifications*

- Experience scorekeeping for Softball games/tournaments - Generic or Special Olympics.

*Responsibilities*

- Record the score of the game in which he/she is assigned.

## **SPECIAL OLYMPICS BC - EVENT PLANNING GUIDE**

### **SOFTBALL**

#### **MEDICAL REQUIREMENTS**

The following are the minimum requirements for medical coverage at sanctioned Special Olympics BC Softball competition.

- Two (2) First Aid attendants - (standard certification) - per field

#### **AWARDS**

All competitors are to be awarded participation ribbons with the team obtaining the first second and third place in each division receiving 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place awards accordingly.

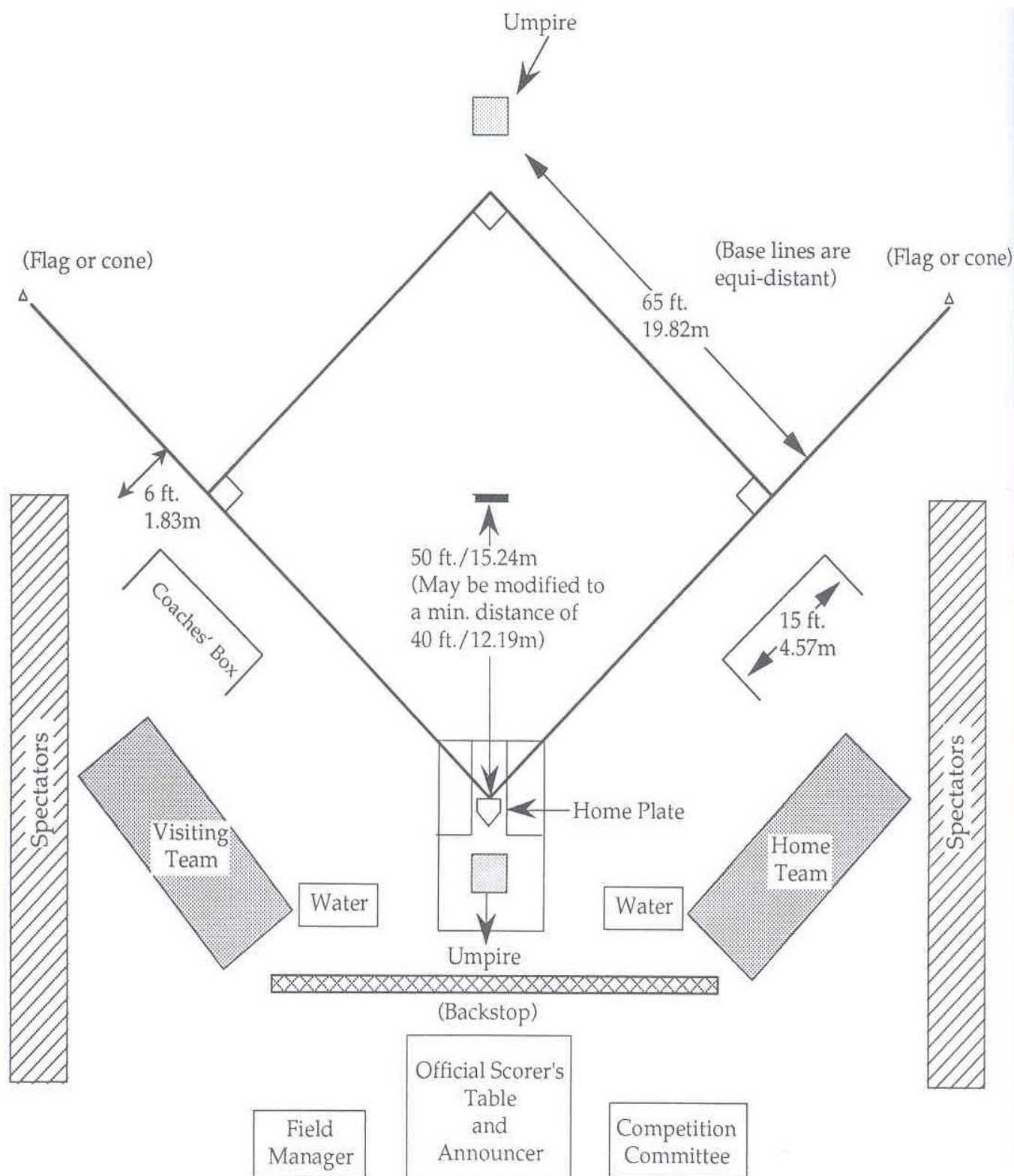
For Example: Teams finishing first, second and third in the following divisions would receive 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place awards accordingly.

Division - A   Division - B   Division - C   Division - D

**SPECIAL OLYMPICS BC - EVENT PLANNING GUIDE**  
**SOFTBALL**  
**EQUIPMENT CHECKLIST**

EQUIPMENT NEEDED	NUMBER REQUIRED	CHECKED
Game balls - restricted flight (3 per field)	Dependent on # of fields	_____
Bases (3 bases and 1 home plate per field)	Dependent on # of fields	_____
Pitching rubber (1 per field)	Dependent on # of fields	_____
Foul markers, marking chalk and lining machine	Dependent on # of fields	_____
Team Benches (2 per field)	Dependent on # of fields	_____
Scorer's table and score book (1 per field)	Dependent on # of fields	_____
Scoreboard (1 per field)	Dependent on # of fields	_____
Field Rakes and Shovels	2 each per field	_____
Measuring tapes (50m)	1 per field	_____
Pencils/Erasers	2 dozen	_____
Folding tables	4	_____
Chairs	15-20	_____
Tents	Dependent on venue	_____
P.A. system	1	_____
Watercoolers with cups	1 per pitch	_____
Results Board	1	_____
Awards Stand	1	_____
Awards - medals and ribbons	Dependent on Reg.	_____

**SOFTBALL**  
**VENUE MAP**



# SPECIAL OLYMPICS BC – SOFTBALL

## Registration Form



REGION: \_\_\_\_\_ LOCAL: \_\_\_\_\_

TEAM NAME: \_\_\_\_\_  
(Optional)

Head Coach: \_\_\_\_\_ Signature: \_\_\_\_\_  
(please print)

Asst. Coach: \_\_\_\_\_  
(please print)

Asst. Coach: \_\_\_\_\_  
(please print)

Overall Ability Level of Team      A      B      C      D      (please circle)

### TEAM ROSTER

Athlete Name	Athlete Ability Level (please indicate by checking the appropriate box)			
	A	B	C	D
1)				
2)				
3)				
4)				
5)				
6)				
7)				
8)				
9)				
10)				
11)				
12)				
13)				
14)				
15)				

RETURN FORM TO: